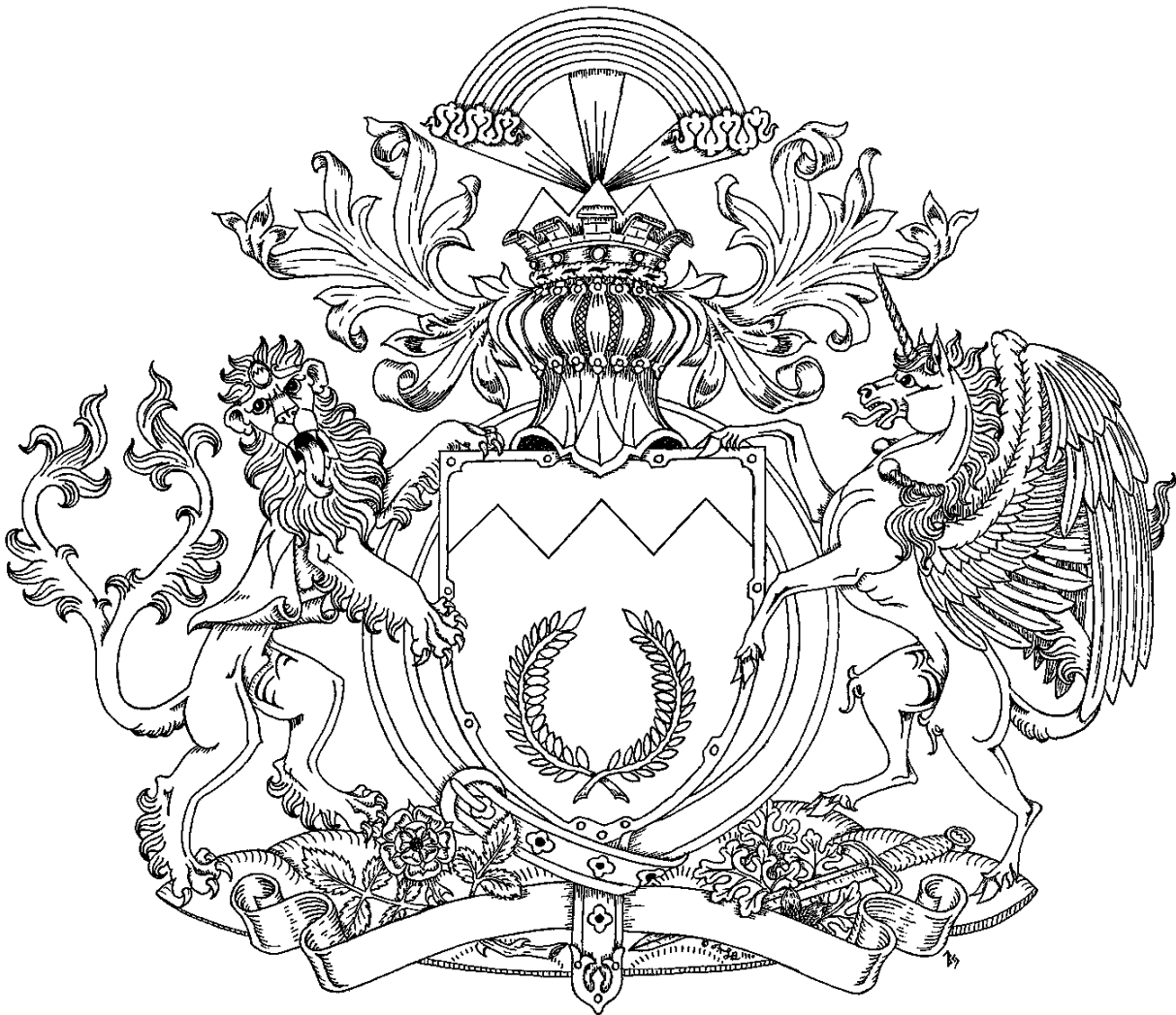


**The Financial Policy of the Barony of Three
Mountains
in the Kingdom of An Tir
of the Society for Creative Anachronism
Anno Societatus XLVI, June, 2012**



**This Policy is to be used in conjunction with the
Customary of the Barony of Three Mountains.**

I. Composition of the Financial Committee

- A) In the course of normal business, the Financial Committee consists of all paid members in attendance at a regularly constituted Baronial Council meeting.
- B) In an emergency situation, the Financial Committee (“Council of the Exchequer” in Three Mountains) is composed of the Coronet, the Seneschal(e), the Exchequer, and one other paid member (unrelated to the above mentioned committee members) of the Barony.

II. Terms of Financial Committee Members

- A) The Coronet’s term is as long as it is the pleasure of Their Majesties An Tir.
- B) Seneschals and Exchequers serve two-year terms, both as officers and, congruently, as members of the Financial Committee, and are limited to two consecutive terms.
- C) The Populace member of the Council of the Exchequer is selected by lot from eligible volunteers (q.v. I.B) during the January and July Baronial Council meetings, for a six-month term. The Populace member may not succeed him/herself.

III. Timeframes and Methods for Meetings

- A) Regularly constituted meetings of the Three Mountains Baronial Council occur monthly, currently on the third Tuesday.
- B) Emergency meetings of the Council of the Exchequer are called by the Exchequer when a financial decision needs to be made before the next regularly scheduled Baronial Council meeting.
- C) The Exchequer shall call a special meeting, at least every two years, for the purpose of reviewing and revising the annual non-event budget(s) of the Barony.

IV. Timeframes and Methods for Action Approval

- A) Decisions are made by a consensus of the Baronial Council. The Council will work towards consensus. If consensus is not achieved, and the decision cannot be postponed, the Council will work towards at least 90% agreement by a polling of those attending the meeting in question.
- B) Decisions of the Council of the Exchequer are also made by consensus. If consensus is not achieved, a 75% agreement will approve the spending request. The Council of the Exchequer is authorized to spend up to \$500.00 in support of a previously approved event.

V. Reporting requirements and schedule for reports to the branch administration.

- A) In addition to fulfilling all SCA and Kingdom requirements, the Chancellor of the Exchequer shall have up to date financial records available at the beginning of every Baronial Council meeting.

VI. Timeframes and Methods for the Review and Revision of the Financial Policy.

- A) In conjunction with the Seneschal(e) calling a meeting to review the Baronial Customary, the Exchequer will call a meeting during February in even numbered years, for the purpose of soliciting recommended changes to the current Financial Policy. These recommendations will be published during the months of April and May. However, any citizen may propose changes in writing (at least 3 copies) directly to the February Baronial Council. The final decision on the proposed changes will be made at a council meeting

in April or May (either the regular meeting or a special meeting, as determined by Council); the entire revised Financial Policy will be published in May or June.

VII. Methods for controlling cash receipts.

- A) Event Stewards shall appoint a person to be responsible for Gate that meets with approval of the Exchequer. No more than one person shall be responsible for putting money in and making change from the cashbox per shift.
- B) When gate closes, the Gate person shall count the cashbox in front of the Exchequer or the Exchequer's Deputy. The Exchequer or Deputy shall recount the money in front of the Gate person. Both the Gate person and the Exchequer or Deputy shall sign and date a receipt of monies received.
- C) Whenever the Exchequer is carrying cash at an event, the Exchequer shall be accompanied by an escort. This escort shall accompany the Exchequer to the bank for deposits, if a deposit is made during an event.
- D) When conducting Baronial Business requiring a mailing address, all mail must be directed to the Baronial Post Office Box. For example: event pre-registrations, merchant contracts. Exceptions will only be with the agreement of the Seneschal and the Chancellor of the Exchequer.

VIII. Event Complimentary Admissions Policies

- A) Officials and Baronial Champions having office-related obligations at a Baronial Event are not required to pay a site fee, as determined by the Event Steward, for that event. After such determination, the Event Steward will provide a list of names for those people receiving complimentary admission to the site (i.e., a comp list) to Council prior to the event and to the event gate. This list will include the person's name, and office or obligation to the event.
- B) The Coronets of Terra Pomaria, Stromgard and Dragon's Mist and all other Landed Nobility are given complimentary admission.
- C) Persons not amongst those on the list of complimentary admissions must pay the site fee and will be refunded at a later time if appropriate and with the approval of the Council.
- D) Event Stewards shall not retroactively give complimentary admission to an event once the event is closed.