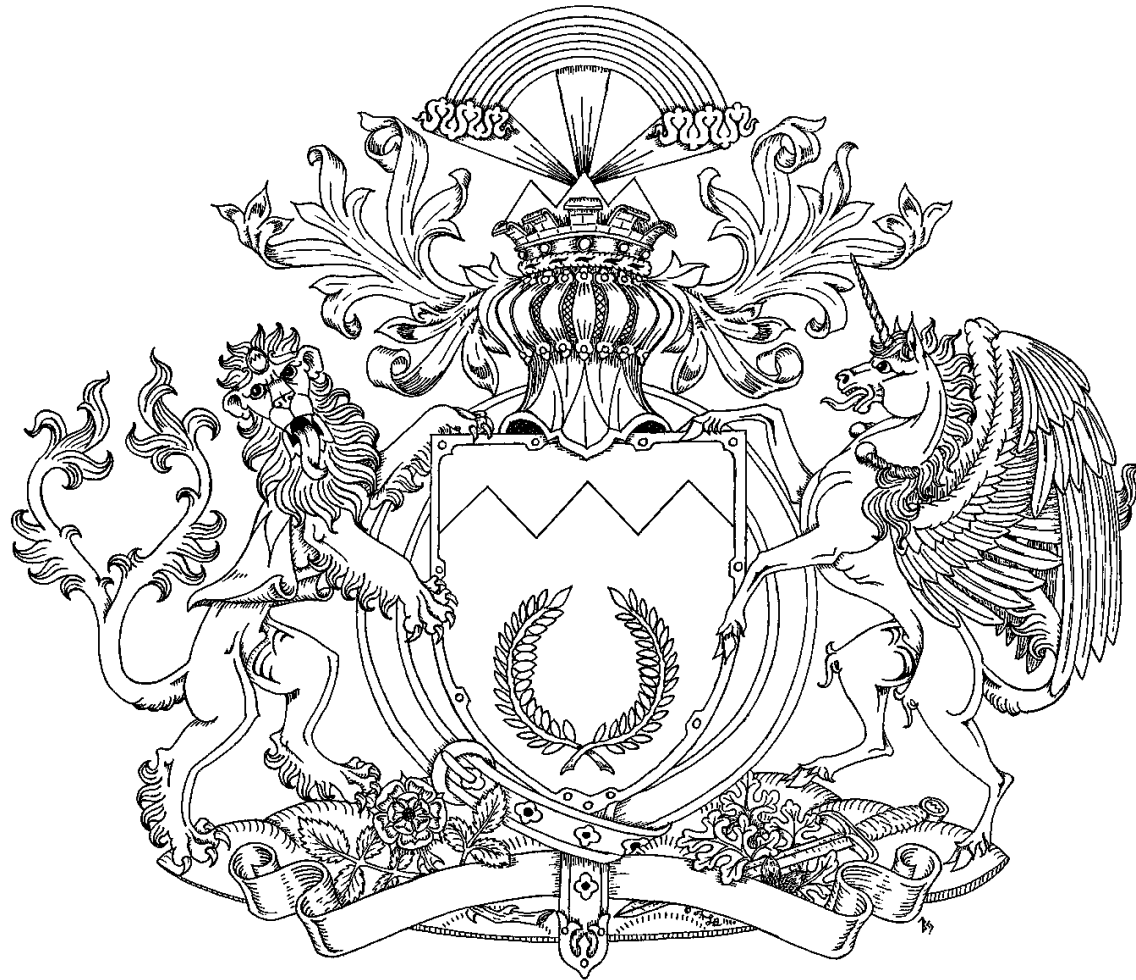


**The Customary of the Barony of Three Mountains
in the Kingdom of An Tir
of the Society for Creative
Anachronism**

Anno Societatus XLVI, June, 2012



First Barony in An Tir Established AS IV

The A.S. 46 Customary, containing the Customs, Guidelines, and Traditions of the Barony of Three Mountains. Revised February-April, 2012 and, approved by Council June 19, 2012.

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SECTION I -- SCOPE

1) This is the Three Mountains Customary, a Charter as defined and permitted by Corpora I.A, a supplementary publication to The Plume which is intended to aid in the smooth administration of the Barony of Three Mountains, a branch of the Society for Creative Anachronism, Inc. It is not a corporate publication of the Society for Creative Anachronism, Inc., and does not delineate its policies.

2) This Customary is superseded by Federal, State and local Laws and Ordinances, the Governing Documents of the Society for Creative Anachronism, Inc., and the Laws of the Kingdom of An Tir. This Customary may be amended by an action of the Baronial Council.

3) An action by the Baronial Council may override this Customary.

SECTION II -- DEFINITIONS

Acting Officer: An Acting Officer is a person approved by Council who is acting in stead of an officer and has the same rights and responsibilities.

Ambassador: An Ambassador is a Citizen, appointed by the Coronet, upon whom is bestowed the honor of representing an Embassy of the Coronet and the Barony to a distant branch, such as when the Citizen moves or travels to a distant land.

An Tir, Kingdom of: A branch of the Society of Creative Anachronism, Inc. (See Kingdom)

Autocrat: Outdated term for an Event Steward.

Baronial Coronet: The Baronial Coronet is the Baron, Baroness, or both of these acting in concert.

The Baronial Council: As appropriate to context, is either a Baronial business meeting, or the body of Citizens (q.v., IV) in attendance at a business meeting of the Barony.

Barony: The Barony (adj., Baronial) is the Barony of Three Mountains as defined by the Society for Creative Anachronism, Inc. unless otherwise specified.

Bid Committee: A Bid Committee is a meeting of the Coronet, the Seneschal(e) the Exchequer, the Minister of Arts and Sciences, and at least one additional citizen for the purpose of evaluating bid proposals for the construction and/or acquisition of new Baronial property and to make recommendations thereon to Council.

Budget Committee: A meeting, of the Coronet, the Seneschal(e) (e), and all Officers of the Barony for the purpose of establishing a budget for the Barony.

Champion: A Champion is a person who has been victorious in a tournament to select a Baronial Champion. (q.v., V)

Chancellor of the Exchequer: Formal title of the Baronial Exchequer.

Citizens: A Baronial Citizen is a person who either lives within the Baronial boundaries designated by The Society or has been granted a Charter of Citizenship. Also, a Baronial Passport entitles the holder to limited Citizenship privileges. (q.v., IV and X.1.M & N)

Co-Autocrat: Outdated term for a Deputy Event Steward.

Consultant: A Consultant is a council approved, experienced Event Steward guiding a less-experienced or new Event Steward in running an event.

Consensus: Consensus is the general accord of Citizens at a Baronial Council.

Contingency Deputy: A Contingency Deputy is a person approved by the Baronial Council who is capable of performing the duties of an office when the officer is unable to function.

Coronet: q.v., Baronial Coronet.

Council of the Exchequer: The Council of the Exchequer is a meeting of the Baronial Coronet, the Seneschal(e), the Chancellor of the Exchequer and a fourth Citizen. (q.v., VI.9.A)

Crown, The: The Crown is the King and Queen of An Tir acting in concert.

Demo: A demo is an organized educational effort to demonstrate, teach, and/or display activities and skills of medieval and renaissance interest to the general public.

Deputy: A Deputy is a person chosen by an Official to assist in the performance of the Official's duties, and who may be in training to succeed the Official.

Deputy Event Steward: A Deputy Event Steward is a person who has been approved by the Baronial Council who serves as back up to an Event Steward. This does not imply shared responsibility or shared decision making.

Event: An Event is an official, organized forum for the activities of the Society for Creative Anachronism, Inc. as defined in the Governing Documents.

Event Steward: An Event Steward is a person to whom the Baronial Council has given sole responsibility for the management of an event.

Executive Council: The Executive Council is a meeting of the Baronial Coronet and at least three-quarters of the Great Officers of the Barony. (q.v., VI.8)

Fundraising: Activities by the , either an Event: or a Demo, with the purpose of gathering funds and/or goods for the Barony, Kingdom or other entities as defined by the Event Steward.

Governing Documents: Governing Documents are the current Articles of Incorporation, By-Laws, and Corpora of the Society for Creative Anachronism, Inc. and the Governing and Policy Decisions of its Board as found in its Organizational Handbook.

Great Officer: A Great Officer holds an office defined as such in Governing Documents, Kingdom Law and/or by an action of the Baronial Council. (Currently, the Great Officers are, in order of precedence, the Seneschal(e), the Chancellor of the Exchequer , the Knight Marshal, the Minister of Arts and Sciences, the Baronial Herald, the Chatelaine, the Chronicler, the Chirurgeon and the Baronial Scribe.)

Kingdom: The Kingdom is the Kingdom of An Tir; which is Oregon, Washington, the northern tip of Idaho, British Columbia, Alberta, Saskatchewan, the Yukon, and the Northwest Territories, until such boundaries are altered by the Board of Directors of the Society for Creative Anachronism, Inc.

Lesser Officer: A Lesser Officer is any Officer of the Barony that is not a Great Officer, makes independent decisions, and usually has a Kingdom Superior. (As of this printing the Lesser Offices of the Barony are, in order of precedence, the Stock Clerk, the Librarian, the Minister of Family Activities, the Chamberlain, the Rapier Marshal, the Archery Marshal,, the Youth Combat Marshal the Thrown Weapons Marshal, the Equestrian Marshal, the Minister of the Lists. the Games Minister, the Dance Minister, the Baronial Armorer, the Gold Key Officer, the Demo Coordinator, the Historian, and the Web Minister. Others may be created as needed.)

Member: A Member is a paid member of the Society for Creative Anachronism, Inc. as defined in Governing Documents.

Meeting Head: A Meeting Head is a person who is approved by Council to hold a Barony/Baronial sanctioned meeting. For example, an Officer performing their duties is the

default Meeting Head of that meeting.

Moderator: A Moderator is a person who presides over Baronial Council meetings.

Mountains Pursuivant: Formal title for the Baronial Herald.

Officer: An Officer is a Great or Lesser Officer of the Barony.

Official: An Official is a person acting in an official capacity for the Barony (e.g., Coronet, Officer, Event Steward).

Plume, The: The Plume is the official newsletter for the Barony of Three Mountains.

Quorum: A Quorum is achieved if there are 12 Citizens present including a Moderator, and at least 6 officers,, including at least three Great Officers (Acting Officials count, but each person may only be counted once regardless of number of positions held).

Required Officer: Required Officers are those required for a branch of the Society to be a Barony, as listed in Governing Documents and/or Kingdom Law.

SCA Inc: Standard abbreviation for The Society for Creative Anachronism, Inc.

Sergeancy: The Sergeancy is the host of current Sergeants, Yeomen, Gallants, Courtiers, and Lancers. (q.v., V)

Sergeancy Emeriti: The Sergeancy Emeriti (Emeritus, masculine singular; Emerita, feminine singular; Emeriti, plural) is the host of former members of the Sergeancy upon who has been bestowed the Honor of Sergeancy Emeritus.

The Society: The Society is the Society for Creative Anachronism, Inc.

Successor Deputy: A Successor Deputy is a person who has been approved by Council as the designated successor to an Office.

SECTION III -- OFFICIALS OF THE BARONY

Note A: No one is permitted to be Contingency Deputy to a position they cannot hold (e.g., the Seneschal(e) cannot be Contingency Deputy to the Exchequer. If an office is open, the responsibilities of the office fall to the overseeing Officer, or to the Seneschal(e) if no overseeing Officer exists.

Note B: Not all offices are filled at all times. Some are open or dormant until an interested party comes along (i.e., offices can be open, not be filled, and still be considered offices).

1) General Duties for ALL Officials include, where applicable, but are not limited to:

A) Being a paid member of the Society and providing proof to the Seneschal(e).

B) Upholding the Governing Documents of the Society for Creative Anachronism, Inc., Kingdom Law and this Customary.

- C) Considering and respecting the wishes of the Baronial Coronet and the Baronial Council.
- D) Contacting the office's Kingdom superior as soon as possible after assuming an office.
- E) Training successors.
- F) If one's office is a Required Office, ensuring that a trained Contingency Deputy exists for the office who is a member of the Society and who is acceptable to, and approved by, the Baronial Council.
- G) Functioning as a clearinghouse of activity, local resources, instructors, and suppliers for matters relating to the office within the Barony.
- H) Maintaining an inventory of the office, including regalia and reference materials, to be reported to the Chamberlain once a year on May 1st.
- I) Working with Event Stewards to ensure that the duties of the office, relating to an event, are fulfilled.
- J) Training, encouraging, and guiding others in volunteering for activities and offices within the Society.
- K) Recommending to the Baronial Coronet those whose skills and/or work in service to show them to be worthy of Baronial recognition, or awards.
- L) Bringing to Council paperwork as is necessary for the general function of the office.
- M) Having access to and reviewing the monthly issue of The Plume.
- N) Ensuring that Baronial property is passed to the new Official or returned to the Chamberlain at the close of the Official's tenure.
- O) Ensuring that an accurate inventory of Baronial Property is provided to the Chamberlain whenever possession of property changes.
- P) Agree to allow personal access information to be published in applicable newsletters and on appropriate websites.
- Q) Provide complete and current contact information to the Seneschal(e), with direction on which portion of the contact information is to be published.
- R) Providing copies of written monthly report regarding activities to the Seneschal(e), Chronicler and Coronet, either by email (subject to the Seneschal(e)'s deadline) or in person at Council. A "nothing to report" may be sent by email or given verbally at Council.
- S) Attending Council as often as possible.
- T) Maintain and facilitate communication and reporting of all Deputies, Lesser Officers and/or Sponsored Branch counterparts. (q.v., VII.1.A)

2) The Baronial Coronet (Baron and/or Baroness) is the direct and appointed representative of the Crown. Duties and Responsibilities of the Coronet include, but are not limited to:

- A) Follow all duties as outlined in Section III.1
- B) Serving as the ceremonial Head of State for the Barony, including, but not limited to, hosting visiting Royalty, conducting such Courts as are necessary for presenting awards, prizes, recognitions, honors and memberships in the Orders of the Barony, also presenting Awards, Orders, etc. delegated to them by the Crown, and providing pomp and ceremony to Baronial events.
- C) Supporting local organizations and groups.
- D) Attending Baronial Council meetings frequently.
- E) Reporting to Their Majesties as required by Kingdom Law.
- F) Performing any other duties mandated by Governing Documents, Kingdom Law, or Their Majesties' decrees or commands.
- G) Sitting as a member of the Council of the Exchequer.
- H) Sitting as a member of the Bid Committee.
- I) Sitting as a member of the Budget Committee.
- J) Ensure Proclamation Banning the Clan of Some is proclaimed annually, preferably at the Baronial Champions Tournament.

3) The Seneschal(e) is the administrative head and legal representative of the Barony. As such, the Seneschal(e) is responsible for smooth functioning and continued communication between the Officials of the Barony. Duties and Responsibilities of the Seneschal(e) include, but are not limited to:

- A) Follow all duties as outlined in Section III.1
- B) Performing the Office of Seneschal(e) in accordance with directions from Kingdom and/or Regional superior(s).
- C) Acting as moderator of the Baronial Council, and if unable to attend, ensuring that a moderator acceptable to the Baronial Council is present. (Section VI.3.C)
- D) Ensuring that Council meetings are conducted in accordance with the Customary.
- E) Coordinating the amendment of the Customary with the consent of Council.
- F) Referring proposals to committees as appropriate.
- G) Sitting as a member of the Council of the Exchequer.

H) Sitting as a member of the Bid Committee.

I) Reviewing the bank statements monthly.

J) Ensuring that the Baronial books are audited at least annually.

K) Attempting retrieval of Baronial property when said property is not returned to the custody of the appropriate Baronial Official.

L) Collecting and maintaining a complete and current contact list for all Baronial Officers.

M) Ensuring that recommendation of the Baronial Council for Baronial Officers are forwarded to the appropriate warranting authority.

N) Overseeing Lesser Officers and/or Deputies, which include:

i). The Stock Clerk, who is in charge of maintaining and providing materials for distribution as the Baronial Council requires.

ii) The Librarian, who is responsible for maintaining the Baronial library (as required by Governing Documents and/or Kingdom Law); maintaining an up-to-date list of references owned by the Barony; including the Customary.

iii) The Minister of Family Activities is responsible for educating people on appropriate age-related aspects of both our historical period of study and the Society, and for coordinating activities and establishing guidelines for them at Baronial Events. (Formally known as Pied Piper.)

a) Submitting to and passing a background check as required by the Governing Documents and/or Kingdom Law.

4) The Chancellor of the Exchequer (Exchequer) is the Treasurer of the Barony. Duties and responsibilities of the Chancellor of the Exchequer include, but are not limited to:

A) Follow all duties as outlined in Section III.1

B) Providing a summary report of the Baronial finances to Council monthly including a copy of the bank statements.

C) Ensuring that there are written financial procedures for the Barony, that they meet the approval of Superior(s), and Council, and that they are followed.

D) Sitting as a member of the Council of the Exchequer.

E) Sitting as a member of the Bid Committee as appropriate.

F) Providing reasonable access to Baronial financial records, as requested in writing to the Seneschal(e).

G) Acknowledging donations to the Barony as appropriate.

H) Collecting and handling properly all event monies and receipts either personally or through a designated representative.

I) Preparing an annual budget of non-event expenses for submission to, and approval by, Council.

J) Overseeing Lesser Officers and/or Deputies, which include:

i) The Chamberlain, who is responsible for maintaining an up-to-date inventory of the Barony's physical assets and regalia: their value, condition, maker, instructions for maintenance, any insurance required, and any other pertinent information. Duties and Responsibilities of the Chamberlain include, but are not limited to:

a) Follow all duties as outlined in Section III.1

b) Seeing to it that the Barony's property is properly stored and cared for.

c) Ensuring that the inventory of the Barony's property is available to the populace of the Barony so as to encourage the use of what we have.

d) Ensuring that property is appropriately marked as the Property of the Barony, and with inventory numbers as assigned via the established numbering system (q.v. Appendices)

e) Keeping up-to-date records of the locations of Baronial property, including items stored in the storage unit, items stored with officers and items currently checked out to Event Stewards.

f) Reporting to the Baronial Council and the Chancellor of the Exchequer items that need to be replaced or repaired, and arranging for the replacement or repair of such items in consultation with the Baronial Council.

g) Working with Event Stewards to facilitate checking out and checking in equipment needed for events.

h) Responsible for all sets of keys to the Baronial storage unit.

5) The Knight Marshal is responsible for the conduct of Society-legal combat within the Barony. Duties and Responsibilities of the Marshal include, but are not limited to:

A) Follow all duties as outlined in Section III.1 .

B) Ensuring that regular fight practices are held.

C) Ensuring that a warranted Marshal is present at all Baronial martial activities.

D) Ensuring that participants in martial activities within the Barony meet the requirements concerning equipment, training, and waivers.

E) Overseeing Lesser Officers and/or deputies, which include:

- i) The Rapier Marshal, who has similar duties and responsibilities with respect to Rapier Combat.
- ii) The Archery Marshal, who has similar duties and responsibilities with respect to Archery.
- iii) The Youth Combat Marshal, who has similar duties and responsibilities with respect to Youth Combat.
- iv) The Thrown Weapons Marshal, who has similar duties and responsibilities with respect to Thrown Weapons.
- v) The Equestrian Marshal, who has similar duties and responsibilities with respect to Equestrian Activities.
- vi) The Minister of the Lists, who is responsible for ensuring that the Barony's tournament lists are conducted smoothly. Duties and Responsibilities of the Minister of Lists include, but are not limited to:

- a) Follow all duties as outlined in Section III.1
- b) Ensuring that no one fights in a Baronial tournament that does not meet the eligibility requirements as specified by the Governing Documents, Kingdom Law, the Barony and the Event Steward.
- c) Working with other Officials of the field to promote a safe, well-organized tournament.

6) The Minister of Arts and Sciences is responsible for fostering the practice of period arts and sciences within the Barony. Duties and responsibilities of the Minister of Arts and Sciences include, but are not limited to:

- A) Follow all duties as outlined in Section III.1.
- B) Ensuring that Arts and Sciences meetings are scheduled and open to Citizens.
- C) Assisting individuals, groups and guilds with questions in the arts and sciences in finding the information or resources needed, if possible.
- D) Encouraging arts and sciences competitions within the Barony.
- E) Maintaining a list of resource people and their skills.
- F) Sitting as a member of the Bid Committee as appropriate.
- G) Overseeing Lesser Officers and/or Deputies, which include:
 - i) The Games Minister, who is responsible for the instruction and promotion of Period and Society-compatible games.
 - ii) The Dance Minister, who is responsible for the instruction and promotion of

Period and Society-compatible dancing.

iii) The Baronial Armorer, who is responsible for the instruction and promotion of Society approved armor for marital activities.

7) The Baronial Herald is the voice of the Coronet. In the Barony, the Baronial Herald has the title of Mountains Pursuivant. Duties and Responsibilities of the Baronial Herald include, but are not limited to:

- A) Follow all duties as outlined in Section III.1
- B) Ensuring that the Barony has the services of a Court Herald, a Field Herald, a Book Herald and a Town Crier as needed.
- C) Encouraging and assisting citizens, who wish to submit names or armory. This includes attempting to ensure that correct design, grammar, and/or construction is used, and providing the necessary paperwork for submitting names and armory to Kingdom.
- D) Maintaining a permanent record of all Baronial Awards and Orders given and a Baronial Order of Precedence.
- E) Maintaining a permanent file of names and armory submitted through the office, including copies of any documentation submitted.
- F) Maintaining financial records of all payments and donations received by the office and all funds forwarded to the Kingdom.
- G) Other duties as appropriate to the office and as required by Their Majesties and their representatives, the Baronial Coronet.

8) The Chatelaine is responsible for ensuring that information and assistance are available for newcomers to the Barony. Duties and Responsibilities of the Chatelaine include, but are not limited to:

- A) Follow all duties as outlined in Section III.1.
- B) Ensuring that an up-to-date pamphlet welcoming newcomers to the Barony is provided at Baronial activities, events and demos, and as requested.
- C) Referring persons requesting information to Officials or persons who will assist them in areas of interest.
- D) Ensuring that a Newcomer's meeting is scheduled and open to those interested.
- E) Maintaining and disseminating information that presents a well-rounded view of the Society.
- F) Overseeing Lesser Officers and/or deputies, which include:
 - i) The Gold Key Officer who is responsible for maintaining and making available the Barony's supply of loaner/rental clothing, as requested.

ii) The Demo Coordinator who is responsible for coordinating Baronial demos as requested and approved by Baronial Council.

9) The Chronicler is responsible for the timely editing, publication, and distribution of The Plume, the Baronial newsletter. In keeping with Kingdom requirements, the newsletter should be available by the first of each month. Duties and Responsibilities of the Chronicler include, but are not limited to:

- A) Follow all duties as outlined in Section III.1.
- B) Assisting Officials of the Barony to produce attractive printed materials in an economical and timely manner, as requested.
- C) Keeping, or causing to be kept, accurate minutes of all Council meetings.
- D) Producing and distributing a Baronial (phone) Directory as directed by Council.
- E) Distributing complimentary copies of The Plume as required by Kingdom Law.
- F) Ensuring that the proclamation “banishing” the “Clan of Some” is published in the May issue of The Plume.
- G) Ensuring that the current Customary is published on the Baronial website.
- H) Overseeing Lesser Officers and/or deputies, which include:
 - i) The Historian, who is responsible for maintaining historical archives of activities within the Barony. The Historian will make the Baronial Grete Boke (a chronicle of Baronial history) available for display at appropriate intervals, and as requested.
 - ii) The Web Minister, who is responsible for building and maintaining the Baronial website. Duties and responsibilities of the Web Minister include, but are not limited to:
 - a) Follow all duties as outlined in Section III.1
 - b) Ensuring that the Baronial website has a current calendar of events and official Baronial contact information.
 - c) Assisting Event Stewards in producing suitable web pages.
 - d) Placing official electronic event copy on the Baronial website.
 - e) Ensuring that the proclamation “banishing” the “Clan of Some” is published on the Baronial website.
 - f) Ensuring that the current Customary is published on the Baronial website.
 - g) Publishing the Baronial inventory on the Baronial website, as provided by the Chamberlain.

h) Publishing the descriptions of the Orders, Awards and Recognitions of the Barony on the website as well as the current Rolls of those honors, as provided by the Baronial Herald.

i) Ensuring that requests for website assistance, updates and production are responded to within 30 days of the request.

10) The Chirurgeon is responsible for organizing and coordinating event-related VOLUNTEER first aid services and health-and-safety hazard warnings.

- A) Follow all duties as outlined in Section III.1.
- B) Maintaining the Baronial First-Aid kit, and keeping the supplies stocked and current.
- C) Making the Baronial First-Aid kit available for events in which an Event Steward requests it.
- D) Maintaining a list of qualified and local persons who are capable of administering First Aid.
- E) Reporting to Council injury-related incidents that happen at events.

Note: SCA, Inc. Corporate Policy IX., “Policy on First Aid at Events” reads: While organized first aid services are desirable at events, the Society and its branches may not be placed in the position of promising to provide these services. Therefore, while branches are encouraged to have qualified volunteer first aid personnel available, they are specifically prohibited from requiring the presence of a medical officer at events, and from in any way implying that the Society’s sponsorship of an event depends upon the presence of organized first aid services.

11) The Baronial Scribe is responsible for scribal activities within the Barony. Duties and Responsibilities of the Baronial Scribe include, but are not limited to:

- A) Follow all duties as outlined in Section III.1.
- B) Working with Officials to ensure that ceremonial documents are produced to meet the needs of the Barony.
- C) Working with the Baronial Herald to ensure the accuracy and maintenance of the Baronial Order of Precedence and associated scribal records.
- D) Encouraging scribal activities.
- E) Working with and fostering communications with any scribal related groups.

SECTION IV -- CITIZENSHIP

1) Rights of Citizens include but are not necessarily limited to:

- A) Applying to become, or being recommended to become, an Official, as appropriate to

Officer or Coronet, so long as the Citizen lives within Baronial lands or holds a Charter of Citizenship. Holders of Passports are ineligible. (q.v., IX.1.M)

B) Participating in decisions of the Baronial Council.

C) Displaying the Baronial Badge(s).

2) SUGGESTED responsibility guidelines for all Citizens include but are not limited to:

A) Being a paid member of The Society.

B) Actively participating in Baronial affairs.

C) Attending at least four Baronial events yearly.

D) Volunteering service-time at events.

E) Keeping up to date with Baronial activities and current events.

F) Recommending deserving persons for awards and recognitions, as appropriate.

G) Behaving courteously and chivalricly toward others.

H) Attending Council occasionally.

I) Respond to Kingdom sponsored pollings.

SECTION V -- CHAMPIONS AND SERGEANCY

Note: The Coronet will decide whether Champions may succeed themselves. All Champions have equal standing. Likewise, all divisions of the Sergeancy are equal in standing.

1) Champions and members of the Sergeancy hold the rights and responsibilities of Citizens (q.v., IV), as noted in their ceremonial documents of recognition, for so long as they remain such, and therefore in fealty, to the Baronial Coronet.

2) Champions and members of the Sergeancy must swear fealty to the Coronet. (q.v., XI.3).

3) Champions and members of the Sergeancy have the right to wear regalia appropriate to their station.

4) The general tenure of a Champion is approximately one year. The tenure begins when the Champion is recognized during a Baronial Court of the Championship Tournament in which there was victory, and it ends during a Baronial Court of the following Championship Tournament before a successor is recognized. General tenure guidelines may be modified if circumstances dictate. Currently, the Baronial host of Champions includes, the Armoured Champion, the Archery Champion, the Thrown Weapons Champion, the Fence Champion, the Equestrian Champion, the Arts and Sciences Champion, and the Youth Champion.

5) Further rights of Champions include, but are not necessarily limited to:

A) Sitting at the High Table.

B) Advising the Baronial Coronet in matters of peace and war.

C) Generally paying no site fee when performing ceremonial duties at Baronial events.

6) Further responsibilities of Champions include, but are not necessarily limited to:

A) Attending Baronial events during their tenure as Champion (q.v., V.4).

B) Defending the Baron and the Barony against all challengers.

C) Assisting in coordinating a tournament to choose a successor.

D) Attending both the tournament to choose a successor and the successor's investiture.

E) Serving the Baron as a member of his court by attending the Baronial Coronet in court and procession.

F) Relinquishing the Championship when unable to fulfill the duties of the office, whereat the Coronet may appoint an interim Champion until another Champion Tournament can be held and a new Champion is inducted.

7) There is no set tenure for a member of the Sergeancy; however, it is customary that any member of the Sergeancy be released if and when they are recognized as a Peer. Other circumstances may conclude the tenure of a member of the Sergeancy (e.g., a member of the Sergeancy moves away, or a member of the Sergeancy remains inactive for a long period of time, &c.) When a Baronial Coronet steps down, the entire Sergeancy is released to the Crown until a successor is chosen and the entire Sergeancy once again takes up its oath with the new Coronet. When a member of the Sergeancy is released, all Sergeancy regalia must be returned to the Coronet. Sergeancy membership includes:

A) Sergeants, whose main concern is armoured combat.

B) Yeomen, whose main concern is archery.

C) Gallants, whose main concern is fence.

D) Courtiers, whose main concerns are Arts and Sciences, and/or Service.

E) Lancers, whose main concerns are the equestrian arts and sciences.

8) Further rights of the Sergeancy include, but are not necessarily limited to:

A) Attending the Baron or Baroness, as appropriate, in court and procession.

B) Advising the Baronial Coronet in matters of peace and war.

9) Further responsibilities of the Sergeancy include, but are not necessarily limited to:

- A) Encouraging others in the practice of their chosen area of expertise.
- B) Assisting the Baron or Baroness, as appropriate, in areas of Baronial Affairs.
- C) Serving as retinue for visiting nobility.

10) It is the right of the Coronet to bestow the Honor of the Mountain's Pride upon former Champions who have honorably and meritoriously fulfilled their term of service. Also, to bestow the honor of Sergeancy Emeritus upon former members of the Sergeancy who have honorably and meritoriously fulfilled their term of service. (q.v., IX.1.F, G)

- A) It is the right of members of the Mountain's Pride and the Sergeancy Emeritus to advise the Coronet on matters related to the honors bestowed upon them.

SECTION VI -- OPERATING GUIDELINES

1) Proposed changes to the Customary may be suggested at any Council meeting and will be published to the website and may also be published in The Plume for two months prior to final decision by the Baronial Council. The final form, if any, will be published to the Customary page of the Baronial website.

- A) The Seneschal(e) will call a meeting during February in even numbered years, for the purpose of soliciting recommended changes to the current Customary. These changes will be published in The Plume during the months of April and May. However, any citizen may propose changes in writing (at least 3 copies) directly to the February Council. The final decision on the proposed changes will be made at a council meeting in May (either the regular meeting or a special meeting, as determined by Council); the entire revised Customary will be published in June as a supplement to The Plume.

- B) An action by the Baronial Council may override the Customary.

2) Any individual may petition (not necessarily in a period style) the Baronial Council for a Charter of Citizenship. Petitions by individuals who reside outside Baronial Territory will be reviewed based on visible and sufficient participation to be identified as being affiliated with the Barony (q.v. IV).

- A) A person submitting a petition, or who holds a Charter of Citizenship, may withdraw petition and/or Citizenship with written notice to the Seneschal(e). Such individuals may reapply.

Note: Notices of possible changes to Citizenship status will be published in The Plume for two months, prior to approval by Council.

3) The Baronial Council meeting shall be the third Tuesday of each month unless otherwise changed by Council and published in The Plume.

- A) Decisions are made by a consensus of the Baronial Council. The Baronial Council will work towards consensus. If consensus is not achieved, the Baronial Council will work towards at least a 90% agreement by a polling of those attending the meeting in question.

B) Minutes shall be kept of council meetings, and accepted into the records at the next council after any necessary corrections. These minutes shall be kept in the Seneschal(e)'s file as legal records of the proceedings of this Barony.

- i) Minutes shall include, as applicable: date, time, and place of meeting; who is moderating; list of attendees signing in; acknowledgment of acceptance of the previous minutes and any corrections; financial report; acknowledgment of correspondence received; reports of Officials; reports of committees; event reports; summaries of discussions of old and new business (to include not less than the item of discussion and conclusion); a brief account of the business discussed off the record; records of the appointment of committees and the names of their members; record of adjournment and the time. All written reports received will be attached as part of the minutes.

- ii) The minutes shall be published in The Plume and may also be posted on the website as a separate document.

C) The Seneschal(e) or Deputy Seneschal(e) will be the Moderator at Baronial Council Meetings. In the event that they are unavailable, the Moderator will default to the next highest precedence Great Officer in attendance.

D) During a Council meeting, if the Moderator determines that the situation warrants, proceedings may be interrupted for an off-the-record discussion (e.g., for the discussion of the granting of a Passport), which shall not be recorded other than as a note in the minutes of the subject discussed and that it took place.

E) Discussion of a single subject will be limited to 10 minutes, with the allowance of an additional 15 minutes at the moderator's or Coronet's discretion. Unfinished discussions will be remanded to Old Business for the next meeting.

F) New business for the meeting shall be published (with contact information for the subject's sponsor) to the membership no later than the day preceding the meeting. (Notification by the Baronial list is deemed sufficient.) Discussion of non pre-published new business is subject to the complete consensus of the Baronial Council or it will be remanded to the next business meeting.

G) The Chancellor of the Exchequer shall have up-to-date financial records available at the beginning of the Baronial Council meeting.

4) Every April and October the Seneschal(e) and the Baronial Coronet shall solicit verbal and /or electronic commentary from the Citizens regarding the state of the Barony. These comments shall be shared with the applicable Officials and Kingdom superior(s). All Officials are encouraged to evaluate their performance in light of comments received and make such adjustments as are appropriate.

- A) A summary State of the Barony Report shall be made available to Citizens, on request unless no comments were shared regarding the state of the Barony

5) An Official's term of office shall be up to two years except for Event Stewards and other short-term capacity Officials whose terms shall end upon completion of their duties. Great Officers shall declare a period of open applications 6 months to a year before the ending of the

term, with selection no later than 3 months prior to changeover to allow for training time. Lesser Officers shall declare a period of open applications 3-6 months before the ending of the term. An Officer may then reapply for another term. The Baronial Coronet shall take a poll of confidence at the close of each term, as currently defined in Kingdom Law, but not less than every three years. It is strongly encouraged that Officials take a break after two consecutive terms.

A) Requests for applications for replacement of Officers will be published in The Plume. Applications shall be in writing and the names of the applicants shall be published for two months before a decision is made by Council.

i) Discussions of an Official's selection will be off record, and shall include considerations regarding the necessity of an Officer's presence at Council should an applicant be unable to attend Council frequently or at all. Candidates and others of significant relation to the candidate will leave the room prior to the discussion. Those of significant relation to the candidate will be polled privately by the moderator before a final decision is made by Council.

ii) The recommendation of the Baronial Council shall be forwarded to the appropriate warranting authority by the Seneschal(e). Should there be no warranting authority, the decision will be made by Baronial Council.

B) The Baronial Coronet is appointed by The Crown. In the event that either the Baron or Baroness becomes unable or unwilling to continue to serve, the Seneschal(e) will solicit comments from the Citizens in order to apprise The Crown of the feelings of Their people.

6) Officers who miss three consecutive Council meetings without submitting a report shall be determined to be deficient in the performance of duties. Officials determined to be deficient in the performance of duties shall be subject to sanctions by the Baronial Council, (e.g., warnings, suspension, and/or the Kingdom superior shall be requested to remove the Officer from the position).

7) Executive Council meetings are to be held only in situations where decisions must be made prior to the next regularly scheduled Council meeting.

A) Minutes of any Executive Council meeting must be taken and kept with the Council meeting minutes.

B) Any actions taken must be discussed at the next scheduled Baronial Council meeting where such actions may be approved or overridden by the Baronial Council.

C) Neither a telephone poll nor any kind of electronic poll shall be considered to be a meeting of the Executive Council.

8) The Baronial Council may rent or loan property (herein otherwise identified as rented property) on a case by case basis. Occasionally, unique situations arise and at these times, requests may be made to the Seneschal(e) and the Executive Council for approval. Approval at the next Baronial Council will be solicited.

A) It is expected that rented property will be returned in the same condition as it was rented or lent, excluding wear from normal use. If returned in substantially less than such condition (i.e., broken, damaged, pieces missing) it is expected that the renter will repair or replace the item at Council's discretion.

B) Rental fees for SCA usage outside of the Barony (for example: another branch's event) will be set and/or waived by the Baronial Council. Rental fees for non-SCA usage will follow the fee schedule in the rental policy agreement in and cannot be waived.

C) The rental policy and agreement will be published on the Baronial website.

D) Payment should be made by the time of pickup but not later than 30 days after the date of the event for which the items were rented. Checks should be made out the "The Barony of Three Mountains SCA Inc"

i) Payment can be accepted by the Chamberlain at the storage facility. A receipt shall be supplied to the renter. The Chamberlain shall remit funds to the Chancellor of the Exchequer or Seneschal(e) not later than the next Council meeting.

ii) The date payment is required may be extended at the discretion of the Council.

E) Terms of the rental shall be included in the agreement.

i) Rentals to another SCA branch should be signed by an authorized representative of that branch.

ii) The safe return of Baronial property should be a factor in agreeing to rent items.

iii) The rental agreement shall include: dates of the Council meetings, the date payment is due, the date items may be picked up, and the date by which items must be returned.

F) The rental policy, agreement, and fee schedule will be posted on the Baronial website and attached in Section XIV (Appendices).

9) The Council of the Exchequer shall have the authority to spend up to \$500 for event support, subject to ratification by Baronial Council at the following meeting.

A) The fourth person of the Council of the Exchequer will be chosen by lot in January and July from willing citizens at the Baronial Council meeting and may not serve more than one term consecutively.

10) The Budget Committee shall meet not less than every three years.

11) The Baronial Pavilions are the "home away from home" for Citizens. The Coronets, with the Baronial Council's approval, will determine if any of the pavilions should be taken to any non-SCA event. The person(s) who transport the pavilion(s) can be reimbursed for their fuel costs.

12) Property belonging to the Barony shall be inventoried on a regular schedule, and copies of such inventories shall be filed with the Seneschal(e), the Chancellor of the Exchequer, and the

Chamberlain. [q.v. III.1.H]

13) An action by the Baronial Council may change an Official's office from a Lesser Office to a Great Office.

14) Meeting Heads will report to the appropriate Officer as directed by the Seneschal(e). Those in possession of Baronial property must report monthly; others must report at least quarterly. Meeting Heads will also provide an inventory of Baronial property with their report as specified by the Chamberlain.

15) A Bid Committee is intended to provide an informal and low-pressure venue outside of a regular Baronial Council meeting for considering the acquisition of new Baronial property. Bid Committees are to be formed on an ad hoc basis for evaluating or creating proposals to the Baronial Council for the construction or acquisition of new Baronial property. All citizens with interest or appropriate expertise are encouraged to join.

SECTION VII – EXCHEQUER POLICY

Note A: The Financial Policy of the Barony of Three Mountains is contained in a separate document that has been reviewed and approved by the Kingdom of An Tir and the Society for Creative Anachronism, Inc.

Note B: The financial policies of the Barony of Three Mountains are consistent with the financial policies of the Kingdom of An Tir and are in addition to the duties and responsibilities of the Chancellor of the Exchequer stated in this document (q.v. III.4)

Note C: If the Barony of Three Mountains should be dissolved, all accounts shall be given to its successor branch, or should there be no successor, to the Kingdom General Fund. Sponsored Branch funds held in the Baronial accounts will also be given to the successor branch, or should there be no successor, to the Kingdom for administration.

1) All financial decisions are made by consensus of the populace at a Baronial Council.

A) When expenditures are approved, the minutes of the Baronial Council meeting will document the transfer. For example, "\$110 was approved to build carts to carry the Eric stakes." This is also true for advances given to Event Stewards or other purposes.

B) When an advance is approved for goods or services, the person given the advance is responsible for ensuring that a receipt describing the goods purchased or service performed is provided to the Chancellor of the Exchequer upon completion of the project or event.

2) To ease reporting, deposits shall be divided so that it is clear exactly where the revenue came from. For example, *gate receipts* shall be deposited separately from "pun tax."

A) The Chancellor of the Exchequer shall keep a log of all receipts of funds to the Barony. The form of the log shall be up to the Chancellor of the Exchequer but it will include: date, source of funds (e.g., event receipts, book sales, newsletter subscriptions, etc.), amount and initials of at least the Chancellor of the Exchequer and the person turning over the funds. A special notation will be made when cash is received (e.g., "sold 12 books @ \$6.00 each, total is \$72.00 in cash.").

3) Events

A) Event Stewards shall provide receipts for all funds associated with holding an event. These receipts and an accounting of related expenditures shall be given to the Chancellor of the Exchequer as soon after an event as possible, not to exceed the time period from the end of an event until the immediately following Baronial Council.

B) Event Stewards shall appoint a person to be responsible for Gate that meets with approval of the Chancellor of the Exchequer. No more than one person shall be responsible for putting money in and making change from the cash box per shift.

C) When Gate closes, the Gate person shall count the cash box in front of the Chancellor of the Exchequer, or the Chancellor of the Exchequer's Deputy. The Chancellor of the Exchequer or Deputy shall recount the money in front of the Gate person. Both the Gate person and the Chancellor of the Exchequer or Deputy shall sign and date a receipt of monies received.

D) Whenever the Chancellor of the Exchequer is carrying cash at an event, an escort shall accompany the Chancellor of the Exchequer. This escort shall accompany the Chancellor of the Exchequer to the bank for deposits, if a deposit is made during an event.

E) When conducting Baronial Business requiring a mailing address, all mail must be directed to the Baronial Post Office Box. For example: event pre-registrations, merchant contracts. Exceptions will only be with the agreement of the Seneschal and the Chancellor of the Exchequer.

4) Officers

A) Baronial officers are provided with an annual budget. Expenditures within the budget do not have to be authorized separately by Council. The Baronial officer shall provide an accounting to the Chancellor of the Exchequer detailing what the expenditure is for and when the expense was incurred.

B) If there are expenditures over and above the budget amount for that office, the officer shall bring the issue to Baronial Council for approval.

5) Restricted Funds. Restricted fund expenditures must be ratified by the Council at its next regularly scheduled meeting.

A) Meeting Heads of Baronial special interest groups, and Baronial Officials shall be authorized to purchase goods totaling up to \$25 per month for the use of their group or Office using the restricted funds for that group or Office. Amounts greater than \$25 may be reimbursed but only if Council approves the expenditure.

B) Culinary Maintenance are our only restricted funds.(q.v. IX.2.D)

i) The head cook of an event at which food is served shall be authorized to use the Culinary Maintenance funds to replace any broken or sufficiently damaged event related items of the culinary collection.

C) If a special interest group or Office ceases to function then its budgeted funds will revert to the general fund at the close of one year. Funds held for Sponsored Branches will be retained for five years before reverting to the general fund, subject to the Sponsored Branches guidelines. (q.v., VIII.2).

6) Neighboring Branch Nobility

It is necessary for the success of events held in the barony to encourage the attendance of our local neighbors. To this end, all Event Stewards are requested to include in their list of people to be given complimentary admission into an event. Including any of the Landed Nobility of An Tir should they attend.

SECTION VIII -- SPONSORED BRANCHES

1) Sponsored Branch officers are considered deputies of their Baronial analogs and are required to report to the Barony and the as often as their Baronial analogs.

A) Sponsored Branch officers are to follow all duties as outlined in Section III.1

B) Copies of any Kingdom reporting should be sent to the Baronial analog, the Coronet and the Baronial Seneschal(e) .

C) The Sponsored Branch Seneschal(e)'s report shall include the minutes of the Sponsored Branch's Council meeting.

D) Sponsored Branch officers will provide complete and current contact information to the Baronial Seneschal(e) , with direction on which portion of the contact information is to be published.

2) Sponsored Branch Bank accounts shall be held in the Baronial account. The Exchequer of the Sponsored Branch shall keep a ledger of income and expense, and shall submit a copy for the current period to the Baronial Chancellor of the Exchequer as part of the Sponsored Branch's Exchequer report to the Baronial Exchequer. The Baronial Chancellor of the Exchequer shall compare the ledger to the actual income and expenses of the Sponsored Branch to determine the Sponsored Branch Exchequer's knowledge of correct procedures. Funds held in the Barony account will revert to the general fund in case the Sponsored Branch is dissolved (q.v., VII.5.C).

3) Sponsored Branch Events shall first be approved by the Sponsored Branch's Council, and will then need to be confirmed in Baronial Council. The Event Steward will present the event proposal to the Baronial Council and must provide the same information as Baronial Event Stewards.

A) As applicable, for the three months prior to an event, the Sponsored Branch's Event Steward will make progress reports to the Baronial Council.

B) An Official of the Barony, chosen from those willing, shall attend the regular meeting of the Sponsored Branch at least once each quarter, and, if the Sponsored Branch has an immediately upcoming event, in the month preceding it.

C) A Sponsored Branch Event Steward will comply with all requirements for Baronial

Event Stewards.

4) Each branch is required to have written decision-making guidelines, which shall include a financial policy. The Sponsored Branch is required to provide a copy of its proposed guidelines to the Baronial Council, which must approve it.

A) The Barony shall ensure copies of the required library (as defined in Governing Documents and Kingdom Law) and any other documents the Baronial Seneschal(e) deems needed are provided to each of its Sponsored Branches in order to facilitate this. Included in this library will also be a copy of the Baronial Customary.

5) Baronial Officials are expected to act as mentors to their analogues in the Sponsored Branch. Any Sponsored Branch officer who does not have a Baronial analogue shall look to the Baronial Seneschal(e) to fulfill that role (q.v., III.Note).

SECTION IX -- EVENT STEWARDS AND EVENTS

1) For the Barony to sponsor an event, a written proposal (with copies to the Seneschal(e), Chronicler, and Coronet) must be submitted to, and approved by, the Baronial Council. The proposal must include: nature of event, date, time, place, general budget, names of proposed Event Steward, Contingency Deputy, and any Consultant, primary crew, and full and complete contact information.

A) Timelines for event submissions to Council are determined by the size and type of event:

- Small (fewer than 100 people) -- 2-4 months before the event
- Medium (100-300 people) -- 4-6 months before the event
- Large (over 300 people) -- 8-10 months before the event

B) The Coronet, Seneschal(e), and Chancellor of the Exchequer are precluded from applying for the positions of Event Steward and Consultant for Baronial Events due to inherent conflicts of interest. (See Section I.3)

2) Event Stewards or their Deputy are required to attend the three Council meetings, as applicable, prior to the event for which the Event Steward has responsibility. Reports shall be presented monthly from the time of acceptance of the proposal until event closure.

A) Event Stewards are to work with Officials to ensure that event-related duties are fulfilled.

B) As applicable, Officials who have duties at upcoming events are required to attend the last two Council meetings prior to that event. If the Official cannot attend, an informed deputy may be delegated to attend the meetings in stead.

C) Event Stewards are to ensure that any event-related needs are fulfilled, including but not necessarily limited to:

i) Maintaining a paid membership until the event is officially closed.

ii) Creating copy for publication which includes directions and all pertinent contact information for the Event Steward and any other necessary assistants, so that anyone

is able to contact the Event Steward staff should they have special needs or questions. This and all copy, flyers or other means including electronic by which the Event Steward chooses to advertise the event must be approved by the Seneschal(e) prior to publication or dissemination. The Seneschal(e) will respond to all approval requests within 30 days of the request

iii) Getting event copy to Kingdom Chronicler, The Plume editor, and other appropriate newsletters for publication in a timely manner. Web-based publications should be provided to the Web Minister who shall publish it to the Baronial website where it shall become considered as the official electronic event copy. (see ii)

iv) Getting event copy to Kingdom Calendar, and appropriate newsletters, for publication after it has been approved by the Seneschal(e). Event copy must be submitted to The Plume editor and the Web Minister for publication. (see ii)

v) Posting any necessary signs for visual assistance to the event site.

vi) Ensuring appropriate and sufficient waivers and sign-in sheets are provided to and used by the gate, and submitting them to the Chancellor of the Exchequer post event.

D) Event Stewards may use items from the Baronial culinary holdings for an event, which includes a feast, or for an event-related food vendor who is raising funds for a specific purpose (e.g., general Baronial fundraiser, Kingdom Travel Fund). In order to recover property depreciation, should Event Stewards use the holdings, they will charge a maintenance fee for the use of the items.

i) Maintenance fees will be calculated as part of the expenses of an event, or for the use of the event-related food vendor.

ii) The maintenance fee will be assessed based on site attendance (rather than only those eating), or on gross sales.

a) The maintenance fee for a full feast will be \$0.25 per attendee.

b) The maintenance fee for a potluck feast will be \$0.10 per attendee.

c) The maintenance fee for a food vendor will be 5% of its gross sales.

iii) The collection of the maintenance fee will be suspended when the balance in the Baronial Culinary Guild account exceeds \$1,000.00, and will be reinstated when the balance falls below \$500.00.

E) Where applicable, Event Stewards shall establish a refund policy for individuals and merchants for their event(s), which shall be approved by the Seneschal(e) and the Chancellor of the Exchequer and will be included in both print and electronic event copy.

3) Officials and Event Stewards shall give a closing report on an event at the Baronial Council meeting immediately following the event, barring circumstances beyond their control. If the Baronial Council meeting is the week after the event, the Event Steward may, instead, first file

a preliminary report at the Baronial Council meeting immediately following the event, submit the moneys, gate sign-in sheets and waivers to the Chancellor of the Exchequer and then present the closing report at the next Baronial Council meeting.

A) An event will not be considered closed until:

i) Sign-in sheets and waivers are submitted to the Chancellor of the Exchequer.

ii) A financial report has been submitted by the Chancellor of the Exchequer (within 30 days).

iii) All Baronial equipment has been returned to the satisfaction of the Seneschal(e), the Chancellor of the Exchequer and the Chamberlain.

4) Event Stewards shall appoint a Contingency Deputy who shall be kept fully informed of the details of the event. Event Stewards may appoint additional deputies as needed for the running of an event.

5) If the person approved as an Event Steward is deemed by the Council to have insufficient experience in running the proposed event (e.g., by size), or is new to the Barony, a Consultant will be required .

A) The Consultant must be approved by the Council.

B) Once the inexperienced or “new to the Barony” Event Steward has directed an event which the Council deems “successful”, they will no longer require a Consultant unless the Council finds one necessary. [E.g., the first successful event had an attendance of 60 people while the next event is projected to have 400.]

C) A Consultant is defined as a successful and experienced Baronial Event Steward approved by the council. The duties of the consultant include but not necessarily limited to:

i) Being a resource for the Event Steward regarding sites, budget, event requirements and general advice and support.

ii) Be able to take over the event as Event Steward should the Event Steward be unable to complete the event and a suitable and willing person cannot be found among the extant event staff.

iii) Be willing to cancel an event if necessary, with the approval of Council.

iv) Encourage the Event Steward and event staff to have a “post mortem” of the event, prior to Council meeting and acting as the Meeting Head for said meeting.

v) At the close of the event, provide feedback to the Baronial Council regarding the preparedness of the Event Steward to steward future events without a Consultant.

6) No Event Steward will have more than one event open at a time.

7) It is recommended that no Event Steward be in charge of the same event for more than two

consecutive years.

8) Event Lost and Found listings should be posted as soon as possible after the end of an event and the items retained in the possession of the Steward to facilitate return for three (3) months. They then will be packed, labeled with the event and event date and turned over to the Chamberlain to store until six (6) months have elapsed. After six months, the items will be donated, sold or disposed of as seen fit by the Chamberlain.

9) Officials and Baronial Champions having office-related obligations at a Baronial Event are not required to pay a site fee, as determined by the Event Steward, for that event. After such determination, the Event Steward will provide a list of names for those people receiving complimentary admission to the site (i.e., a comp list) to Council prior to the event and to the event gate. This list will include the person's name, and office or obligation to the event. Additionally, all Landed Nobility of An Tir are given complimentary admission, especially the Coronets of Terra Pomaria, Stromgard and Dragon's Mist.

A) Persons not amongst those on the list of complimentary admissions must pay the site fee, and will be refunded at a later time if appropriate and with the approval of the Council.

B) Event Stewards shall not retroactively give complimentary admission to an event once the event is closed.

Note: It is important to remember that events are held for many reasons; to have fun, to teach, to show what we can do, to gather funds. An event does not need to meet all of these criteria in order to be successful.

SECTION X -- AWARDS, ORDERS, AND RECOGNITIONS

1) The Orders, Awards, and Recognitions of the Barony are:

A) The Order of the Amber Leaf - Originally created as an Order during the days of Frederic and Anne (2 March VIII) and re-introduced in the days of Alfric and Jill. This award is given at the prerogative of the coronet for excellence in the diverse arts and sciences that we in the Society practice as well as those to those who take the time to instruct these same skills unto the populace. The token is a leaf of amber in any media their Excellencies desire. The reinstated award was first given October 2011 AS 46.

B) The Award of the Golden Torc (GT) - Originally just the G.T. (Acronym for "Gee, Thanks!"), created during the days of Ludwig and Aislinn, and renamed the Golden Torc during the days of Roger and Morag. Given at the discretion of the Baronial Coronet as a token of thanks and appreciation.

C) The Order of the Crystal Rainbow (OCR) - The oldest order in the Barony, created during the days of Frederic and Anne. Originally a general-purpose order, this was redefined when the Order of the Mountain Sun was created. Given in recognition of exceptional service to the Barony. (q.v., XII.4)

D) The Order of the Mountain Sun (OMS) - Originally, the Order of the Rising Sun, this was changed due to a conflict with the highest award given by Japan. Created during the days of Ludwig and Aislinn. Given in recognition of exceptional performance in the Arts

and/or Sciences in the Barony. (q.v., XII.5)

E) Ordo Aegis Honoris (OAH) - Originally the Aegis of Honor, and created in the days of Roger and Morag. Given in recognition of exceptional courtesy and honorable behavior. (q.v., XII.3)

F) The Order of Three Mountains (OTM) - Created in the days of Roger and Morag. Given in recognition of exceptional and continuing service to the Barony in many areas, including those recognized by the other awards and orders of the Barony. Traditionally, at most one person is inducted into this order in any given year. (q.v., XII.6)

G) The Honor of the Mountain's Pride - Created in the days of Ataias and Hlutwige. Bestowed upon past Champions of the Barony, in recognition of their term of faithful service.

H) The Honor of Sergeancy Emeritus - Created in the days of Gwilym and Elizabeth. This Honor is bestowed at the discretion of the Baronial Coronet on former members of the Sergeancy who have been released from a division of Sergeancy. Given in recognition of their honorable and meritorious service while a member of the Sergeancy. The token of the Order is an eight-pointed star in honor of Her Serene Highness, the Dowager Princess Janeltis.

I) The Honor of the Myrtle - Created in the days of Manfred and Eadgythia. Originally the Honor of the Myrtle Tree, and given in recognition of persona development. In the days of Ataias and Hlutwige, it was expanded to include recognition of groups, which, through their persona development, enhance and encourage the enrichment of the Barony and its people. In the days of Gwilym and Elizabeth, it was renamed and differentiated.

i) The Honor of the Myrtle Leaf - given in recognition of individual persona development.

ii) The Honor of the Myrtle Tree - given in recognition of group persona development.

J) Konos Koiranou Oreiou (Greek; pronounced: Koh-nohss Koy-rah-noo Uh-ray-oo; Greek spelling = kappa-omega-nu-omicron-sigma kappa-omicron-iota-rho-alpha-nu-omicron-ypsilon omicron-rho-epsilon-omicron-ypsilon - The Pine Cone of the Lord of the Mountains) -- Created in the days of Ataias and Hlutwige. It is given as a token of remembrance by the Baron at the end of his reign.

K) Trillium Erae Montium (Latin; pronounced: Trih-lee-uhm Eh-rah-ee Mohn-tee-uhm - The Trillium of the Lady of the Mountains) - Created in the days of Ataias and Hlutwige. It is given as a token of remembrance by the Baroness at the end of her reign.

L) Most Outstanding Page - chosen annually by the Coronet, after consultations with appropriate members of the populace, this recognition is presented in memory of Page Ashley of the Bears who gave her life to save another. The token is Ashley's Cup, which bears her device: Or masoned sable, per pale azure and gules (faded) a bear's head cabossed mounted on a wooden pole issuant from base proper; and Pages, Waterbearers and Chirurgeons tokens. Ashley's favorite color was pink.

M) Baronial Treasure - Created in the days of Ataias and Hlutwige. Given in recognition of the high regard and affection one is held by the Coronet and people of the Barony for ones kind and generous support of same.

N) The Order of the Heart of Three Mountains - Created in the days of Alfric and Jill. This Order recognizes the service, arts, ambiance, or just the joy of having around the recipient who is a child between the ages of birth and the age of majority. As with any Order, nominations are accepted from anyone and are discussed with the membership; the Coronet will make the final decision. The symbol of the Order is either a natural or heart shaped red agate or other red stone which represent the fiery hearts of our Three Mountains and the future our children represent.

O) The Award of U-Rock - Created in the days of Alfric and Jill to recognize personal service to the Coronet.

P) The Award of Food God(dess) - Created in the days of Alfric and Jill to recognize and acknowledge culinary excellence.

Q) The Honour of Guillermo's Rose - Created in the days of Alfric and Jill and given in recognition of exceptional acts of courteous and chivalric behavior both on and off the battlefield. It may also be given to those who endeavor to create period and functional armor and weapons that greatly enhance the overall event ambience, making the day enjoyable for all assembled. The recipient will be selected by the coronet after conferring amongst the field officials and the recipients' peers as their Excellencies desire. The token is a White Belt Favor with a red rose centered, or a Red Rose in any media. First given June 2011 AS 46

R) Olwyn o Aur (Wheel of Gold) (Pronounced...Ohlwin ah are) – Created in the days of Alfric and Jill memorializing Master Sion ap Llwyd and the service he so loved to provide. It is presented to those who selflessly sacrifice their time and efforts to provide support to those who participate in the list of the day. It is those such as the Water Bearer, Field Herald, Marshals, List Persons, and others whose efforts enable the spectacle to continue for every ones enjoyment. The recipient of this award will be determined by the coronets after consultation with those assisted by the individual. The token for this award shall be a braided cord in Master Sion's colors of green, red and gold. It should be of sufficient length to be worn as a belt favor. First given June 2011 AS 46

S) Canton Three Mountains - Created by Alfric and Jill the Canton Three Mountains was developed to enable the populace residing in a Canton of the Barony of Three Mountains to recommend a member of their populace or other person who has contributed greatly to their group. This accolade may be given to individuals, who contribute to the growth, stability and/or artistry of the Canton. It is the responsibility of each canton to choose a name of their individual augmentations. (Currently the existing cantons and the name of their augmentations are: Kaldor Ness – Pointe d'Or.) The text should read Canton Three Mountains- name of augmentation. The charters or scrolls given with the award should depict the arms of Three Mountains with the arms of the canton in canton (upper left-hand corner). This award given only once per year. First given Yule 2009 AS 44.

T) There have been several singular awards presented (sometimes tongue in cheek) by the Barony in its history. These awards include:

i) The Fat Albert (or AAA) - Created in the days of Ludwig and Aislinn. Presented to Koressa Thokubjalla (3 December 18) as the next step beyond an AA [i.e. an Award of Arms].”

ii) The Order of the Sheet Bend - Created in the days of Ludwig and Aislinn. Presented to Morwyn of Wye (unknown day, March 18) after she stepped down from the position of Kingdom Seneschal(e) in memory of all of the ‘sheet’ she had to deal with. Allows her to add “KNOT” to her signature, becoming “Morwyn of Wye, KNOT.”

iii) The Order of the Motley Round - Created in the days of Roger and Morag. Presented by the Mountains Pursuivant in recognition of those persons whose efforts promote levity in the Barony.

iv) The Heart of the Children - Created in the days of Manfred and Eadgythia. Given in recognition that being the child of the Baronial Coronet is very stressful.

v) The Order of the Damask Rose (ODR) - Created in the days of Manfred and Eadgythia. Given in recognition of exceptional courtesy and chivalric behavior.

U) Favors and Tokens - Historically, there have been specific tokens and favors given out to individuals worthy of special merit.

i) The Phoenix Favor -- This accolade was traditionally presented to the winner of armored combat at each Phoenix Event in turn culminating in the Champion's Tournament. The Baronial Armored Champion then holds the Phoenix Favor until the time it is next contested. In the days of Alfric and Jill; it came to be that not just the Armored Champion but contestants in all the martial disciplines and the field of Arts and Sciences that vie for their perspective championships and stand victorious will have a Phoenix Favor presented on to them as stated above. In the event no Phoenix Tournaments are held during the year the winners of the Baronial Championship for each discipline then holds the Phoenix Favor as previously stated. The token shall be a belt favor of blue with an image of a Phoenix rising from the flames fixed upon it. The rebirth of the Phoenix occurred June 2011 AS 46.

ii) The Janeltis Favor -- This was given at the annual Champion's Tournament for chivalry on the field by a consensus amongst the Baronial Coronet and the field officials. In the days of Alfric and Jill this was renamed The Star of Janeltis. It is presented at the annual Champions Tournament to commemorate the Dowager Princess Janeltis and to remind us all of the pageantry she represented and the best that is within each of us. This accolade is presented to the heavy fighter who has shown particular courtesy, chivalry and honour upon the field. The recipient will be selected by consensus amongst the Baronial Coronet and the field officials and is to be awarded after the lists have been contested. The token of the Order is an eight-pointed star of gold upon a blue field in honor of Her Serene Highness, the Dowager Princess Janeltis. First given June 2011 AS 46

iii) The Coronets Dance Favor -- Formally know as The Favor of the Dance Ministry --This accolade is given by the Coronet, for a Sergeancy Candidate's exceptional courage, growth, and/or artistry in Dance and is to be presented

immediately after being inducted into the Sergeancy. The recipient will be selected by the coronet after taking council with the Minister of Dance. A charter will be presented to the recipient. The revised award was first given June 2011 AS 46.

V) Passport -- Created in the days of Ludwig and Aislinn. Given at the discretion of the Baronial Cornet, with due consultation by the Baronial Council, to individuals whose primary Citizenship is with a branch other than the Barony. It confers toll- and tax- free passage through Baronial lands, and the rights of limited Citizenship, for so long as peaceful intentions are maintained toward the Barony.

W) Charter of Citizenship -- Created in the days of Ataias and Hlutwige. Given in response to a petition to the Baronial Council. It grants Citizenship to persons whose primary active participation in, and support of, the Barony so qualifies them (q.v., VI.2).

2) Traditionally, the Baronial Coronet consults with the Baronial Council, Officials, and/or members of the Orders, as appropriate, prior to inducting any person into any Baronial Order.

3) Presentation of Awards, Recognitions, or Honors, or induction into Orders, shall be reported in The Plume as soon as is possible after the presentation. It is the responsibility of the Baronial Coronet to ensure that a list of the Orders, Awards, etc., presented by them is provided to the Chronicler for inclusion in the newsletter, and the Baronial Scribe and the Baronial Herald for inclusion in Baronial records.

SECTION XI -- TRADITIONS

1) The Clan of Some (as in "SOME people say...") is officially Banished from the Barony, from the tenure of Baron Roger and Baroness Morag in perpetuity.

2) Traditional events of the Barony include:

A) Yule Feast -- A gift from the Barony, sponsored as a thank you, to the Citizens for their efforts throughout the previous year. The fee is kept low to encourage all Citizens, friends, and neighbors to attend. Activities have included a gift exchange, a Christmas tree ornament contest, and a potluck feast with the Barony providing roast beast.

B) Phoenix Events -- These have been held in January, February, and March, culminating in the Champion's Tournament in April. They are low-budget, easily accessible local training events for event Officials. Baroness Morag added the Sergeant, Yeoman, and Gallants trials to the Phoenix Events. Baron Ataias expanded the Phoenix events to include October, November, and December, and to them, added the Courtier trials. Sergeancy Trials are held at the Phoenix Events prior to the Barony's Champion's Tournament.

3) At investiture, the Baronial Coronet swears to uphold the Customary. Other oaths to the Coronet, or Barony, also include this oath.

A) Citizens may swear an oath of support to the Barony, and may swear an oath of fealty and/or support to the Baronial Coronet.

B) Officers swear an oath of service to the Barony.

C) Sergeants, Yeomen, Gallants, and Lancers swear an oath of fealty to the Baroness and the Barony.

D) Courtiers and Champions swear an oath of fealty to the Baron and the Barony.

Note: These oaths, sworn to the Baron or Baroness are binding only so long as they remain the Baronial Coronet, and/or the individual remains a member of the above referenced group(s).

SECTION XII - HISTORY

1) The Baronial Coronets of the Barony of Three Mountains have been, or are, to date:

- Frederic of the West Tower and Anne of White Tower
(c July VIII/1973 – cIX/1974–75)
- Frederic of the West Tower
(c IX/1974 or 1975 – 8 March IX/1975)
- *Castellan: Jerald of Galway*
(8 March IX – 11 June XII/1977)
- *Frederic of the West Tower takes formal Sabbatical from post as Baron*
(c2 – 5 July XII/1977)
- Dietrich von Kriegsheldenberg and Amelung
(11 June XII/1977 – cXIII/1978–79)
- Frederick (II) of the West Tower and Daisy the stuffed ewe
(c XIII/1978–79 – cXV/1980–81)
- *Castellans: Lord Kynewulf Cairloch & Countess Rhiannon of Lost Star*
(c XV/1980–1981 – 16 January XVI/1982)]
- Ludwig von Lemminghaus and Aislinn of Cumbria
(16 January XVI/1982 – 14 December XX/1985)
- *No coronet—Three Mountains is a Province*
(14 December XX/1985 – 3 August XXI/1986)
- Steingrim Wulfaesson Stallari and Lenora di Felicie
(3 August XXI/1986 – Late autumn XXIII/1988)
- Roger Fitzlyon and Morag Campbell of Glenbourne
(Late autumn XXIII/1988 – January XXVI/1992)
- Tjorkill Kanne and Hlutwige Wolfkiller
(January XXVI/1992 – November XXVII/1992)
- Manfred Kreigstriber and Eadgythia Maude de Saintonge
(November XXVII/1992 – 8 January XXIX/1994)
- Eadgythia Maude de Saintonge
(8 January XXIX/1994 – June XXX/1994)
- *Viceroy: Master Artemus de Montessori and Duke Tjorkill Kanne*
(June XXX/1994 – 7 January XXX/1995)
- Ataias ek Skytheas (originally known as Andvari Ulfig) and Hlutwige Wolfkiller
(7 January XXX/1995 – 9 January XXXIII/1999)
- Gwilym Moore de Montfort (now Vostroi Ivanov Kievich) and Elizabeth Llandaff
(9 January XXXIII/1999 – 19 July XXXVIII)
- Titus Antonius Archelaus and Kateline MacFarlane
(19 July XXXVIII – 16 December XLI)
- Alfric Rolfson and Jill Blackhorse

(16 December XLI – 12 January XLVII)

- Aedan mcSuibne and Alexandria Delassene Kourkouaina
(12 January XLVII – Present)

SECTION XIII – REGISTERED BARONIAL ARMORY

1) Three Mountains, Barony of (Name and Baronial Arms): Argent, a laurel wreath vert and a chief dancetty of three azure. Name and Arms registered 1/73. In period would have been used solely by the Baron as his arms, to denote that he is present at a given locale, and on official Baronial documents such as letters, charters and other ceremonial documents. In Current Middle Ages practice, it is used by the Coronet (Baron and/or Baroness) and is also used to mark Baronial possessions.

2) Three Mountains, Barony of (Baronial Badges). In period these would have been used by the Baron to mark possessions, retainers and so forth. In Current Middle Ages practice, these badges may be used, displayed and worn by current Champions, Sergeancy, and Citizenry of the Barony in order to indicate affiliation with the Barony.

A) Badge: Argent, three triangles in bend azure. Badge registered 9/94

B) Badge: Azure, three triangles in bend argent. Badge registered 9/94

C) Unofficial Badge: Per fess a dancetty of three Argent and Azure.

3) Aegis Honoris, Ordo: Name registered 6/96. Members of the Order will be able to use, display and wear the badge of the Order when it is registered. (The badge currently under construction is: Per fess indented of three azure and argent in chief a medusa's head Or.) This Order is included in the Kingdom Order of Precedence.

4) Crystal Rainbow, Order of the: Per fess indented of three, argent and azure, in chief a rainbow proper. Name registered 11/86, badge registered 12/86. Members of the Order may use, display and wear the badge of the Order. This Order is included in the Kingdom Order of Precedence.

5) Mountain Sun, Order of the: Azure, three piles in point Or surmounted by a base indented argent. Name registered 8/87, badge registered 11/88. Members of the Order may use, display and wear the badge of the Order. This Order is included in the Kingdom Order of Precedence.

6) Three Mountains, Order of: Azure, a sunburst Or and a chief indented of three points argent. Name and badge registered 6/96. Members of the Order may use, display and wear the badge of the Order. This Order is included in the Kingdom Order of Precedence.

7) Starfollower Recorder Consort: Azure mulletty argent, in pale a comet and a recorder both fesswise Or. Name registered 9/93 to Her Serene Highness Janeltis Karaine, Starfollower, badge registered to the barony 1/93. Members of the Recorder Consort may use, display and wear the badge of the Recorder Consort.

SECTION XIV – APPENDICES

1) Rental Agreement

2) Inventory Numbering System for Three Mountains Culinary Gear:

A) Items are numbered using five digits. The first two digits designate the type of item. The third digit designates the material of the item. The fourth and fifth digits designate the style, shape, size, etc., in a serialized fashion.

i) Types of Items: 10-, Appliances and Machines; 15-, Coolers; 20-, Pots and Pans; 25-, Molds; 30-, Trays and Plates; 35-, Cutting Boards; 40-, Cups and Bowls; 45-, Beverage Containers; 50-, Utensils, Knives, and Small Gadgets; 60-, Baskets; 70-, Cloth Goods; 75-, Décor; 80-, Cleaning Equipment; 85-, Storage and Transport Containers; and 90-, Miscellaneous.

ii) Materials of Items: -1-, Metal; -2-, Wood; -3-, Ceramic; -4-, Glass; -5-, Plastic; -6-, Basketry; -7-, Fabric; -8-, Mixed; and -9-, Other.

iii) Style, shape, size, etc., of Items: There is no set designation scheme for the style, shape, size, etc., of items. These will be created in a serialized fashion as needed.

B) Some items may be given an extension number should someone wish to have a particular piece.

Note: For example, a stainless steel mixing bowl with a dent would be numbered 40106 (40 = bowl type, 1 = metal material, 06 = style, shape, size, etc.). There could also be an extension to designate it from an undented stainless steel mixing bowl.

3) Current Version Information

A) Revised – February 26, 2012 – Customary Meeting attended by: Baron Alfric Rolfson, Baroness Jill Blackhorse, Seneschal Felix Avor, Exchequer Malcolm MacGregor, Chronicler Hlutwige Wolfkiller, Seneschal Kaldorness Jacinda, Seneschal Hauksgardr Kerryk Wolfram, Chatelaine Havoise de Rohan, Baronial Scribe Randal FitzAlan the Redoubtable, Youth Combat Marshal Sebastiaen des Roseaux, Vivien Uldoon, Aedan mac Suibne, Erika Dragons Mistress, Penelope Viollet, Leah bat Yehiel, Selene Trioros, Beak Bell of Dumfries, Kattira Giese, Elfreda, Zachariah de Bigid, and Ataias.

B) Presented to Council for review – March 20, 2012

C) Ratified – June 19, 2012

D) Additions of IX.8, VII.3.E and to XII listing by will of Council – April, 17, 2013

A	
Ambassador.....	2
Archery Marshal.....	3, 6
Armorer.....	3, 6
Autocrat.....	2
B	
Baronial Coronet.....	2, 3, 4, 6, 8, 9, 10, 12, 14, 15, 16, 17
Baronial Council.....	2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 16
Baronial Herald.....	3, 6, 7, 16
Baronial Scribe.....	3, 7, 16
Barony.....	2, 3, 4, 9, 12, 13, 16
C	
Chamberlain.....	3, 4, 5, 7, 10, 11, 13
Champion.....	2, 8, 9, 14, 16, 17
Chatelaine.....	3, 6
Chirurgion.....	3, 7
Chronicler.....	3, 4, 7, 12, 16
Citizen.....	2, 3, 6, 7, 8, 9, 10, 11, 16, 17
Consensus.....	2, 9, 11
Consultant.....	2, 12, 13
Council.....	
Bid Committee.....	2, 4, 5, 6, 11
Budget Committee.....	2, 4, 10
Exchequer.....	2, 4, 5, 10
Executive.....	3, 10
Customary.....	2, 3, 4, 5, 7, 9, 12, 16
D	
Dance Minister.....	3, 6
Demo.....	3, 6
Demo Coordinator.....	3, 7
Deputy.....	3, 11, 12
Contingency.....	2, 3, 4, 12, 13
Successor.....	3, 4
E	
Equestrian Marshal.....	3, 6
Event.....	3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 16
Sponsored Branch.....	12
Event Steward.....	2, 3, 4, 5, 6, 7, 9, 11, 12, 13, 14
Deputy.....	2, 3, 12
Exchequer.....	2, 3, 5, 9, 10, 11, 12, 13
Sponsored Branch.....	12
F	
Fundraising.....	3, 13
G	

Games Minister.....	3, 6
Gold Key.....	3, 6
Governing Documents.....	2, 3, 4, 5, 6, 12
H	
Historian.....	3, 7
K	
Kingdom.....	3, 4, 5, 6, 7, 8, 9, 10, 12
Knight Marshal.....	3, 5
L	
Librarian.....	3, 5
Lost and Found.....	14
M	
Marshal.....	5
Meeting Head.....	3, 11, 13
Member.....	3, 4, 8, 12
Minister of Arts and Sciences.....	2, 3, 6
Minister of Family Activities.....	3, 5
Minister of the Lists.....	3, 6
Moderator.....	3, 4, 9, 10
O	
Officer.....	2, 3, 5, 8, 10, 11, 12, 16
Acting.....	2, 3
Great.....	3, 9
Lesser.....	3, 4
Sponsored Branch.....	12
Required.....	3, 4
Official.....	3, 12, 13, 14, 16
Q	
Quorum.....	3
R	
Rapier Marshal.....	3, 6
S	
Seneschal(e).....	2, 3, 4, 5, 9, 10, 11, 12, 13
Sponsored Branch.....	12
Sergeancy.....	3, 8, 9, 14, 16, 17
Sponsored Branch.....	12
Stock Clerk.....	3, 5
T	
The Plume.....	2, 3, 4, 7, 9, 10, 13, 16
Thrown Weapons Marshal.....	3, 6
W	
Web Minister.....	3, 7, 13
Y	
Youth Combat Marshal.....	3, 6

Lesser Officer.....	6, 7, 10
Officer.....	
Lesser.....	5
Lesser Officer.....	5

